

MINUTES OF LSP EXECUTIVE MEETING
12.30pm 7 October 2011, West Lancashire Investment Centre

Present:

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| ▪ Cllr Ian Grant | Chairman | | |
| ▪ Cllr Ashcroft | Chair of Community Cohesion Thematic Group | ▪ Ch. Insp. Geoff Hurst | Lancashire Constabulary |
| ▪ Angela Aspinwall Livesey | Chair of Children's Trust | ▪ Greg Mitten | Chair of People and Communities Thematic Group |
| ▪ John Buck | Lancashire Fire & Rescue | ▪ Alex McMinn | Older Peoples' Partnership Board |
| ▪ Jane Cass | CLPCT | ▪ Ann Pennell | LCC |
| ▪ Ian Cropper | Parish Councils' representative | ▪ Cllr George Pratt | WLBC |
| ▪ Cllr Bill Cropper | LCC | ▪ Richard Small | Chair of Better Environment Thematic Group |
| ▪ Chris Hartley | West Lancashire College | ▪ Bill Taylor | WLBC |
| ▪ Andrew Hill (for Dave Tilleray) | Community Safety Partnership | | |

In attendance: Cath McNamara (LSP Secretariat); Alison Grimes (LSP Secretariat); Treasa Fletcher (Glenburn Sports College)

Absent: Hugh Evans (Chamber of Commerce)

1. Apologies

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| ▪ Cllr Blake | Vice Chair | ▪ Cllr Owens | Education, Learning & Skills Thematic Group |
| ▪ Cllr Forshaw | Integrated Transport TG | ▪ Steve Igoe | Edge Hill University |
| ▪ Rodney Dykes | Southport & Ormskirk NHS Trust | ▪ Shaun Walsh | Performance Management Network |

2. Declarations of Interest

None

For decision approval

3. Minutes of the Executive meeting, 27.05.11

AGREED: an accurate record

4. Matters arising

Item 7, p2 of minutes 27.05.11 – Body Cameras

The Chairman commented that body cameras had been bought by the LSP for use in West Lancashire and this was not happening. Geoff Hurst explained that delay in implementation was across Lancashire. The delay was due to the Information Team raising a significant financial threat to the organisation if the content was lost eg ending up on Youtube. Ongoing work on SOPs was underway for use across Lancashire as it was critical that the devices were put to use

in obtaining evidence, as a deterrent, and for using the investment.

Item 13, p4 of minutes 27.05.11 – IDVA post

The Chairman asked for reassurance that long-term funding was being sought after the 'transitional' funding approved at the May meeting. Andrew Hill confirmed that Eleanor Maddocks was submitting bids wherever possible, but all available funding streams are being reduced at the moment. The Chairman commented that the post was essential help in the community, and was therefore disappointed that finding a sustainable source of funding had not been successful so far.

For note

5. Second Homes Fund Update Report of LSP Secretariat

The Chairman stated that approximately £21K remains in the second home budget. £11,092.75 of this needs spending or committing to projects by the end of March or the money will need returning to Lancashire County Council. New bids would be considered at the meeting on 20th Jan.

Greg Mitten commented that the task and finish group work would be able to ensure that good quality bids would come through and that the remaining £21K could be used to complement existing funding well before the end of March.

Treasa Fletcher outlined that the *Holiday Activity Scheme and the Community Sports Clubs Scheme* for Glenburn Sports College had completed the holiday activity scheme, but the handball scheme element of the project had been delayed. This accounted for £2K of the overall bid and would be starting in the next few weeks. Cath McNamara said that the terms of the SLA were that the projects were to complete by the end of August, so Glenburn was effectively asking for an extension to the time to deliver the project. It was agreed that this would be given until 31 January 2012.

Ian Ashcroft queried how to determine who the isolated people in parishes were, as he believed there was potentially a project around 'demand response transport'. Workshops from the Forum meeting held earlier had identified transport as an issue, which the strategic commissioning task and finish group should note. It was identified that existing work between PCT, CVS and Help Direct Needed to be pooled.

Greg Mitten provided an update on the *Community Food Growing* project. Currently he was confident that the project would prove to be sustainable. The project was now also exploring the links with environmental climate change and community centres potential use of photovoltaic energy sources to help provide funds to keep them open. Richard Small and the Environmental Thematic Group will speak to CVS to see what developments are possible there. The final payment for the scheme of 6K was agreed.

Action: The extension for part of the Glenburn bid was agreed; the third and final payment for Community Food Growing was approved; and the report noted.

6. Performance Reward Grant Update. Report of the LSP Secretariat

During the Annual meeting, a report on PRG had indicated that LCC may be relaxing the rules around spending PRG which could mean the possibility of future PRG funding potentially being kept by the local authority to defray shortfalls in the LA budget. The Forum had expressed the desire to keep the money for the LSP.

In the meantime, Ann Pennell had made enquiries and was now able to clarify that the LCC

report was intended to be helpful. Since LCC no longer had an LSP itself, to spend the PRG money business cases were to be worked up to allow the development of shared services.

Ian Cropper queried whether the CCTV project had changed since its agreement. Bill Taylor outlined that the PRG money was to fund the upgrade of equipment and to safeguard that which we already have. The Chairman referred to Item 3 of the preceding Forum meeting and requested that parish council consultation needed to be carried out at the same time as the tender programme.

Action: The report was noted.

For decision

7. Approach to Future Spending Allocations. Report of LSP Secretariat

The position of LCC and its approach to PRG spending was noted. It was agreed that before making any decisions the ideas from the Annual Meeting workshops suggested to reflect changes within the Borough and nationally would need to be known. The report would be brought back to the January meeting when collation of the workshop material had been undertaken.

The report identified that management of PRG and 2nd Homes Fund places a significant strain upon the resources of the Borough Council's Partnership and Performance Unit and also staffing input from legal and financial departments. In the current climate of finding resource efficiencies, capacity for this to continue would come under review. Greg Mitten suggested that the voluntary sector may well be able to provide some support around fund management and may have a contribution to make in this area.

Action: bring back workshop material to include into considerations for future spending.

8. Executive Group Work Plan. Report of LSP Secretariat

The report was noted, and the group reminded that the work plan is a living document. It would therefore be added to after the material gained from the meetings today.

Action: the report was noted. The Work Plan would be amended to reflect the outcome of these meetings.

For information

9. WLBC Major Service Review. Report from WLBC

Bill Taylor outlined that all organisations were going through some sort of process to review services and maximise efficiencies. The MSR had to consider service provision, the taxpayer and staff. The process had culminated in July with a report to Council and the focus had been on a partnership with One Connect. The difficulty was identifying lesser priorities. Due to the MSR work and anticipation of economic difficulties over the preceding four years, the Borough Council was reasonably well placed to weather the storm.

Action: the report was noted

10. Health and Wellbeing Thematic Group Priorities Review. Report of Jane Cass (Joint Chair of the H&WBTG)

Jane Cass outlined that the thematic group priorities had been reviewed in light of the available evidence base plus input from local health groups. The priorities had been worked up into

workstreams for the group, and used to develop the action plan for 2012.

Action: the report was noted

11. NHS Reforms Update. Report of Central Lancashire PCT.

Jane Cass provided an update to the NHS reforms. JC also outlined that Borough Councils need to input into public health, but the process to allow them to contribute was still unclear. Dave Tilleray was leading for this from the Borough Council. Jane is to spend 0.5 days per week at the Borough Council to better identify where it can link in. Functions in the broader public health perspective that the Borough Council directly contribute to are eg: housing, licensing for alcohol, leisure. These are things that are only delivered at the district level.

Action: the report was noted

12. Forward Plan 2011

Any further items to be sent to Cath McNamara.

13. AOB

The Shale Gas exploration and potential big impact on the area was raised by Ian Cropper. Ian Grant indicated that decisions on development were likely to be made at a national and not local level.

14. Future meetings

20 January 2012 – Executive meeting